

# ***Delano Union School District***

Office of Rosalina C. Rivera, Superintendent

Department of Human Resources

Dr. Jason Kashwer, Assistant Superintendent

1405 - 12<sup>th</sup> Avenue, Delano, California 93215

(661) 721-5000 x 00131 ~ Fax (661) 721-5014

**PLEASE POST**

July 27, 2021

**PLEASE POST**

## **NOTICE OF VACANT POSITION**

The Delano Union School District is now accepting applications for the following position.  
Deadline is Open Until Filled

(POSITION IS CONTINGENT ON PROGRAM NEED AND FUNDING)

# **DEPARTMENT CHAIR**

*(In - House Only)*

(7<sup>th</sup> – 8<sup>th</sup> Grade ELA, Math, Science, History & P.E.)

Work Hours - 2 hours per week (up to 80 hours per year)

Work Year - August 2021 – June 2022

Work Site - CAMSA

Pay Rate - \$1,092 (Stipend)

**QUALIFICATIONS:** Appropriate valid California Teaching Credential required.

**JOB SUMMARY:** To work in coordination with the site administration to support the mission, vision and goals of the district, by coordinating and leading grade level/department meetings.

**ESSENTIAL FUNCTIONS:** Facilitates the implementation of the Common Core State Standards; Exemplifies research-based instructional strategies; Promotes the use of district core curriculum and pacing guides; Attends, implements, and provides site and district professional development for their site; Creates department meeting agendas in collaboration with the site administration; Leads department instructional meetings; Records and shares meeting notes with site administration and department; Runs data reports after assessments and leads analysis discussions with department; Attends leadership team meetings; Collaborates with site administration and resource staff to ensure that department has necessary supplies and materials to enhance instruction; Creates common formative assessments in collaboration with department and district teams; Works well with others and supports the site and district vision, mission, and goals; Other duties as assigned by site administration.

**APPLICATION PROCEDURE:** A completed Supplemental Application must be emailed to:

[scasas@duesd.org](mailto:scasas@duesd.org)

*ANY APPLICANT WHO ATTEMPTS TO DIRECTLY CONTACT INDIVIDUAL  
BOARD MEMBERS WITH THE INTENT OF INFLUENCING THE DECISION OF THE BOARD  
WILL BE CONSIDERED DISQUALIFIED FROM CANDIDACY FOR THIS POSITION*

*Working Together For A Better Education -- The Delano Way!  
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER*